



IDAHO DEPARTMENT OF  
**HEALTH & WELFARE**

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**DATE:** July 15, 2016

**TO:** BPA Health ATR Treatment Provider Network

**FROM:** Crystal Campbell, Project Coordinator  
Idaho Department of Health and Welfare, Division of Behavioral Health

**SUBJECT:** Reimbursement for Unsuccessful GPRA Follow-up Attempts

The Division of Behavioral Health (DBH) recognizes the difficulty providers face locating clients when attempting to conduct the GPRA Follow-up for ATR 4 clients. Due to the importance of completing the GPRA Follow-up, DBH will be reimbursing providers for unsuccessful ATR 4 GPRA Follow-up attempts. To be eligible for reimbursement:

- All contact attempts must be within the GPRA Follow-up window.
- Providers must use multiple methods for one contact attempt (attempt methods include: call all numbers available, text, email, mail a letter, contact collateral contacts, etc.).
- Attempts must be documented in WITS (see attached documentation). Only one (1) attempt may be added to WITS per day.
- After four (4) unsuccessful efforts to contact the client are documented in WITS and the client was not reached, providers may request reimbursement for one (1) Unsuccessful GPRA Follow-up Attempt.
- Providers can only bill for **either** a completed GPRA Follow-up **or** four (4) unsuccessful GPRA Follow-up attempts.

Providers can bill for this service using the current authorization beginning on July 18, 2016 at a rate of \$20 for one (1) billable Unsuccessful GPRA Follow-up Attempt (which equals four (4) unsuccessful efforts to contact the client).

If you have any questions please contact Crystal Campbell at (208) 334-6506 or [campbelc@dhw.idaho.gov](mailto:campbelc@dhw.idaho.gov).

## Documenting an unsuccessful GPRA follow-up Attempt

1. Select Note Type “ATR GPRA Follow-Up Attempt: Unsuccessful”
2. Under summary, enter the Follow-Up Attempt number (e.g. Unsuccessful GPRA Follow-Up Attempt #1)
3. Enter the methods used under signed notes (e.g. phone calls, emails, texts, etc.)

User: Barnes, Joshua | Location: D Williams Agency, Alternative Treatment Location | Generate Report | Snapshot

Client: Pines, Maybel | 2090919000013A | 1 | Clear Client

Home Page  
Agency Contacts  
Agency  
Group List  
Clinical Dashboard  
Authorization Dashboard  
Client List  
Client Profile  
Gain Short Screener  
Eligibility Screener  
Benefit Application  
Linked Consents  
Client Contacts  
Non-Episode Contact  
Activity List  
Intake  
Fee Determination  
Drug Testing  
Wait List

### Miscellaneous Notes

Author Name: Barnes, Joshua  
Author Title:  
Created Date:

Note: **1** ATR GPRA Follow-Up Attempt: Unsucce... Service Date: [ ] Duration: [ ]  
Program: [ ] Start Time: [ ] Alert: No [Mark Alert]  
Frequency: [ ] End Time: [ ] Was Report Sent to State: [ ]

Summary: **2** Unsuccessful GPRA Follow-up Attempt #1

Signed Notes: **3** Signed by Barnes, Joshua, 7/11/2016 5:53:42 PM:  
Enter the method used under signed notes (e.g. phone call, email, text, etc.)

Release these notes? No [Cancel] [Save] [Finish]

Unsigned Notes

Add Note Sign Note