

Fee Determination for Clients/Parents of Clients refusing to sign Document

To Create a Fee determination document
For Clients or Parents of clients who refuse
To complete and sign a Fee Determination
Form:

1. **Monthly Income:** Enter \$100,000 (as an obviously incorrect entry)
2. **Household size:** Enter 1
3. **Allowable Monthly Deductions:** Enter all items as \$0.00
4. **Mark the box:** "yes" that both Client and Staff have signed.
5. **Select:** Calculate Fee Percentage
6. **Misc. Note:** Enter a Misc note in the client's record indicating the Fee Determination was created and entered in WITS due to client's Refusal to complete and sign the Fee Determination Form.

**This creates a 100% Fee obligation in WITS that is easily determined to be entered for the purpose of forcing the rate due to refusal to complete and sign the Fee Determination form as required by Policy.

Client: Bored, Ima | 20305157111209M | 1 Clear Client

Fee Determination Profile

Effective Date	1/6/2015	Has client signed paper form?	Yes
Monthly Income (from all sources)	\$100,000.00	Has staff member signed form?	Yes
Number in family (including client)	1	Gross Annual Income	\$1,200,000.00
		Total Annual Deductions	\$0.00
		Adjusted Annual Income	\$1,200,000.00
		Fee Percentage	100

Allowable Monthly Deductions (enter \$ amount for all appropriate areas)

Court Ordered Obligations	\$0.00
Dependent Support	\$0.00
Child Care Expenses Necessary for Parental Employment	\$0.00
Medical Expenses	\$0.00
Transportation	\$0.00
Extraordinary Rehabilitative Expenses	\$0.00
State and Federal Tax Payments (including FICA taxes)	\$0.00
Total Monthly Deductions	\$0.00

Administrative Actions

Calculate Fee Percentage

Cancel Save Finish