

Mental Health Call Minutes

2/19/2014

Attendees

- Central Office: Robert Willingham, Jamie Teeter, Dan Morrow, Kym Schreiber, Casey Moyer
- Region 1: Holly Morganstean, Holly Bonwell
- Region 2:
- Region 3: Sherri Edwards
- Region 4: Jennifer Burlage, Kari Portales
- Region 5: Sally Bryan
- Region 6: Sue Chadwick, Michele Osmund
- Region 7: Randy Rodriguez, Danielle Stohl

Introduction

- Jamie Teeter introduced Dan Morrow as the new Program Manager of Automation.

RMTS Update

- There have been multiple occurrences of staff entering client names in their RMTS responses. Kym reminded staff that they should enter the WITS Unique Client Number in their responses and not the client's name.

Policy Update

- Casey let the regions know that there were no new policies to review and that the policy cycle has not been finalized yet.

WITS Release Notes

- The release notes for the 17.12 and 17.13 releases were reviewed. Robert let the users know that the WITS production sites will be updated with the 17.13.1 release on February 20.
- The 17.14 release notes were reviewed and the Idaho training site will be updated on February 20, at which time the WITS Help Desk will begin testing.

Court Supervision

- The regions were reminded that if the client is under any court supervision at the time of intake, including probation and parole that they should mark this field yes. If the client is not under court supervision or if they are unsure of if the client is under current court supervision they should enter no.

18-211/212

- Region 4 had emailed the WITS Help Desk and proposed new hearing outcome value of “Found not fit for MH reasons but 18-212 not ordered.” Was proposed by Region 4. Robert followed up with Teresa Shackelford, who requested the change, and has found that this is not the only other possible outcome for a 18-211/212. After discussing the situations further, it was decided that a possible value of “Other Outcome” might fulfill the need with a comment entered on the specific circumstance on the Court Monitoring Record. This will be sent out to the Regional WITS Administrators for a vote.

Scheduler

- Users were reminded that the WITS scheduler will not notify users when WITS times out and that any information that they enter into the scheduler after WITS times out will not be saved. The WITS Help Desk will contact FEI to see if there is any way to add a notification on the scheduler that WITS has timed out and that their changes will not be saved.

Mobile Crisis Evaluation

- With the creation of the Behavioral Health Crisis Center in Idaho Falls, the Mobile Crisis Evaluation has been added to WITS and can be access from the Program Enroll screen through any crisis program enrollment. This evaluation was taken from New Hampshire and is currently only required to be used by the Behavioral Health Crisis Center.
- Regions are welcome to review this assessment if they chose, but there is currently no guidance on how to complete it, nor will it replace any of the other currently required assessments in WITS.

Non-Episode Contact

- Per the request of Region 7, “Behavioral Health Crisis Center” has been added as a Follow-up value on Non-Episode Contacts.

Alias Type

- New proposed value “Name Discrepancy”. This value would be used to document when a client’s name has been changed.

Delete Encounter

- The error where billable encounter notes cannot be deleted will be corrected in the 17.13.1 release. Once the release has been pushed to production, the WITS Help Desk will begin processing the support tickets requesting encounters to be deleted.
- The error preventing users from deleting non-billable encounters is still being worked on by FEi.

WWW.WITS.IDAHO.GOV

- Jamie reviewed the functionality which allows users to sign up to receive notifications when pages on the www.wits.idaho.gov website have been updated. Instructions can be found at:
<http://wits.idaho.gov/Portals/73/Documents/mentalHealth/MH%20Website%20Alert%20Guidance.pdf>