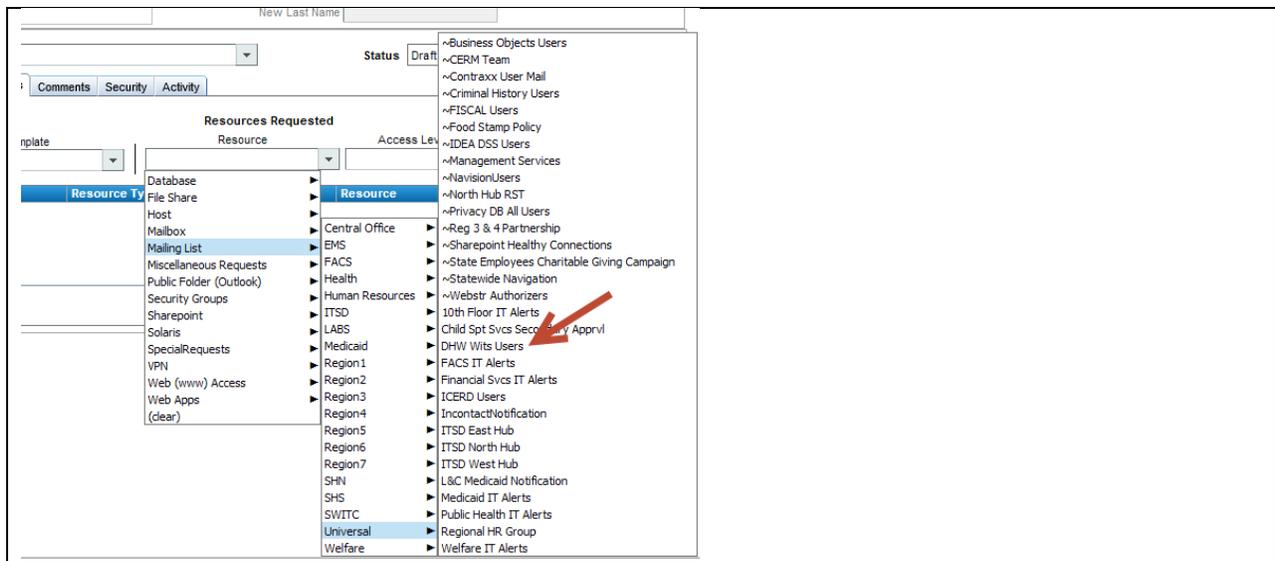


Mental Health Call Minutes

8/21/2014

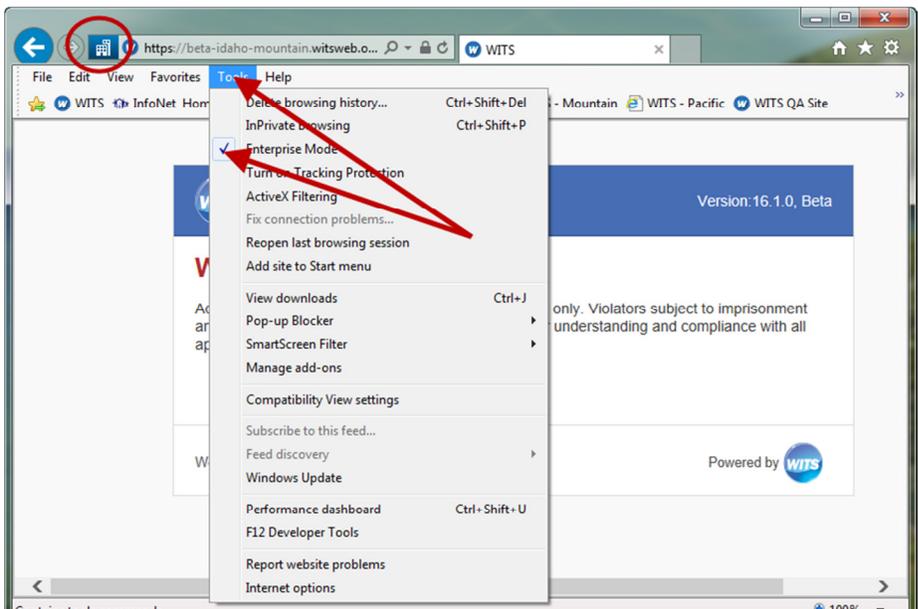
<p>19-2524 Update</p> <ul style="list-style-type: none">• No updates.
<p>PASRR Update</p> <ul style="list-style-type: none">• No updates.
<p>eRMTS Update</p> <ul style="list-style-type: none">• How to code Hospital Aftercare Case Management - use 060-05. Please review the RMTS guide. The guide is under BH then Policy and scroll to RMTS.• Kym will work with Jon to move the guide to a section of the website that is easier to find.
<p>Policy Update</p> <ul style="list-style-type: none">• No updates.
<p>WITS Release Notes</p> <ul style="list-style-type: none">• 17.0 Release<ul style="list-style-type: none">- Yellow screen on reviewing consented Admission- Generate report is spitting words on report• 17.1 Release<ul style="list-style-type: none">- Multiple field label wrapping and spacing issues• 17.2 Release<ul style="list-style-type: none">- Release was cut today
<p>ieSpell vs. IE11 Spell Check</p> <ul style="list-style-type: none">• The Regions voted unanimously to discontinue the use of ieSpell (it will not be requested for new staff) and to use the spell check included in Internet Explorer 11.• Directions for verifying spell check is turn on and for adding words to the dictionary for Internet Explorer 11 has been added to the Internet Exploere Spell Check guidance posted on the WITS website under the tab WITS User Guides Internet Explorer Spell Check.
<p>Adding/Removing staff on the DHW WITS Users list serve</p> <ul style="list-style-type: none">• RWAs will now be responsible to complete the IT security request to add staff to the DHW WITS User List



- Jamie verified a Security Request is **NOT** required to remove staff from the DHW WITS User List.

WITS Beta

- The Beta sites have to have enterprise mode turned off to work properly. When Enterprise mode is turned on, you will small buildings next to the website address. Go to Tools and uncheck Enterprise Tools.



Brother QL-570 Printers

- Central Office has purchased a couple of printers for testing and as backup for regions to use.

- Regions are responsible for paying for their own printers. This will continue to be the required printer for med labels out of WITS. Currently you cannot order the printers through Office Max, only through Amazon. The Brother QL-570 printers must be purchased through Navision.

Dashboard

- Jamie reviewed the new dashboard located at Share Point, BH Data. The reports allow us to get down to data not accessible before (drilled down to client level). Click the + you can drill down to information. Reports from June forward have taken out the client name. CO would like to hear your feedback.
- Regions were reminded to only give the Regional Boards reports from the dashboard.

Voting Items

- Add new non-billable service: Vouchered medications (R5 wants to be able to write vouchers through WITS to pay for medications at the pharmacy, and track that expenditure back to the client).
 - Unanimously approved.
- Add new referral source: 20-511A (R5 wants to know if this can be added to the Source of Referral)
 - Jamie will follow-up to see if there is another way and will do a gap analysis before the next call.

Delete Protocol

- All eManuals have been moved to the website wits.idaho.gov. The requirements for deletion requests are in the RWA eManual.
- CO will update the RWA eManual to include a protocol for deleting an unsigned assessment.

Support Tickets

- Staff were reminded to check the Signed Resolution Comments on support tickets.

Other

- Annual Customer Surveys – Stephanie stated the surveys will be going out Monday, 8/25/14. Regions will continue to send out surveys at client discharge.