

DHW Regions

WITS Roles to Assign for Staff

Clinical Supervisor	Clinical Staff	Administrative Staff	Medical Staff
Client Diagnosis Clinical Supervisor Dispensary Inventory (Read-Only) Dispensary Ordering (Read-Only) Dispense Medications (Read-Only) Manage Staff Schedules PS Court (Full Access) Release to Billing	Client Diagnosis Clinical (Full Access) Dispensary Inventory (Read-Only) Dispensary Ordering (Read-Only) Dispense Medications (Read-Only) Manage Staff Schedules (Read-Only) PS Court (Full Access) Release to Billing	Admission (Full Access) Agency Waitlist (Full Access) Client Profile (Full Access) Clinical (Read-Only) Consent (Full Access) Discharge (Full Access) Intake (Full Access) Manage Staff Schedules Non-Treatment Team Access Notes (Full Access) PS Court (Read-Only) Vendor Management Vendor Payment	Client Diagnosis Clinical (Full Access) Dispensary Inventory (Full Access) Dispensary Ordering (Full Access) Dispense Medications (Full Access) Manage Staff Schedules (Read-Only) PS Court (Read-Only) Release to Billing
Intern	Optional Permissions	Resources	
Clinical (Full Access) Dispensary Inventory (Read-Only) Dispensary Ordering (Read-Only) Dispense Medications (Read-Only) Manage Staff Schedules (Read-Only) PS Court (Full Access) Release to Billing	Other restricted permissions may be requested on a WITS support ticket. See reverse for instructions.	<p>WITS Website: www.wits.idaho.gov</p> <p>WITS Help Desk: Phone: (208) 332-7316 or toll-free 1-844-726-7493</p> <p>Hours: Mon.-Fri., 8am-5pm (MT)</p> <p>Email: dbhwitshd@dhw.idaho.gov</p>	
		Instructions for the new Enhanced Architecture Staff Module are available on the website www.wits.idaho.gov . Click on the Agency WITS Administrator (AWA) tab. Under the topic Staff Module Changes-New Enhanced Architecture, open the document titled Summary of Staff Module Changes.	

1/10/2016