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DATE: May 17, 2016

TO: ATR Treatment Provider Network

FROM: Crystal Campbell, Program Specialist
Idaho Department of Health and Welfare, Division of Behavioral Health

SUBJECT: GPRA Requirements for ATR 4

This is a reminder to the network providers of the federally required GPRA responsibilities. GPRA interviews must be completed at three key points:

1. Intake – this is completed upon admittance to the ATR program for all participants
2. Discharge – ATR grant requires a discharge interview for every participant. If a provider is unable to complete an interview with the participant, an administrative GPRA Discharge should be completed.
3. 6 month Follow-up – there is a 3 month window in which the 6 month Follow-up can be completed. This window begins at the 5th month and ends at the 8th month from when the client started treatment. *Follow-up interviews are considered non-compliant if they are conducted outside of the window or if an interview is not conducted (administrative GPRA).*

We are federally required to complete at least 80% of GPRA Follow-ups. Idaho is currently at 20%. There are several reasons these low rates are detrimental to Idaho. First, achieving GPRA completion rates affects both current and future funding. If Idaho continues to have low completion rates, we run the risk of losing the third year of ATR funding as well as the opportunity for future grants.

Additionally, information gathered from the GPRA interviews is used to make SUD Program decisions statewide. The Division of Behavioral Health (DBH) uses GPRA data to determine needs for services. If we cannot show data that there is a need, we are unable to provide funding.

Finally, we understand that each GPRA represents a client's experience in receiving care through the ATR 4 grant. It is our goal to apply individual and collective feedback to planning and decision making for the SUD Program—ensuring that we understand what services are effective and what additional services are needed. BPA Health gathered feedback from providers throughout the state to determine areas of difficulty in administering the GPRA

Follow-up. Providers have articulated the following as the most common reasons for non-compliance.

- Difficulty understanding the GPRA Follow-up screens in WITS
- Difficulty determining when a GPRA Follow-up is due
- Providers are often unable to locate participants

The WITS Help Desk has created new trainings on GPRAs that will be offered starting in June. Treatment provider agencies are required to have at least one Agency WITS Administrator (AWA) attend the ATR 4 AWA Training offered in June & July 2016. This training will cover: Using the GPRA Due Menu, setting up the GPRA Follow-Up Due Alert, and how to view, reassign, and resolve GPRA Follow-Up Due Alerts.

The WITS Help Desk will provide further direction through WITS Bulletins on when and how to access those trainings by May 20, 2016. Additional guidance documents for serving ATR 4 clients is located on the [WITS website](#) under the Access to Recovery (ATR) tab including a [video](#) which provides an overview of the ATR 4 provider process in WITS.

To assist providers in keeping track of GPRA Follow-ups that are coming due DBH will send monthly reports via email to the Agency WITS Administrator (AWA). If your agency would like this list sent to someone other than the AWA, please provide the correct contact information to Crystal Campbell at campbelc@dhw.idaho.gov.

Providers are encouraged to use Recovery Coach and Case Manager services to provide care coordination for participants. Care coordination has been proven to keep participants engaged in treatment and recovery as well as assisting with locating participants to conduct the GPRA Follow-up interviews.

The next IWUG call on June 2, 2016 will have an open discussion on GPRA Follow-up interviews as well as the Follow-up Change Report which shows changes to areas such as abstinence, crime reduction, and social connectedness. DBH looks forward to your participation on the call to discuss opportunities to improve GPRA data collection in Idaho.

If you have any questions about this memo or difficulty accessing the training, please contact Crystal Campbell at (208) 334-6506 or campbelc@dhw.idaho.gov.