

Authorization Change Request Overview – ATR-4 Clients

I am a Treatment Provider and I want to....	Use this Authorization Change Request Type	ASAM Concurrent Review Required?
Request RSS services (new or additional units) for a Stand Alone RSS Provider	Note to Authorizer	No
Request RSS services (new or additional units) without affecting treatment	Note to Authorizer	No
Request more treatment units on the current authorization. You also have the option to extend the end date of the authorization. Include requests for RSS services to your agency (new or additional units) in the Comments section.	Change to Service	Yes
Inform the contractor the client is discharging and will not be going to another provider. When discharging from Detox, Halfway Housing, Residential or Transitional Housing, include a detailed reason for the discharge.	Note to Authorizer	No
Provisional Voucher (<i>initial & continued requests</i>) for RSS for a Stand Alone RSS Provider.	N/A	No
Provisional voucher for a Treatment Provider. The client is transferring to another provider or another facility location within your agency after the GAIN-I has been completed and consented to DHW Contractor. NOTE: Remember to authorize the GPRA Interview service	N/A	No
Provisional Voucher for a Treatment Provider. The client is transferring to another provider or another facility location within your agency at the same level of care and there are two weeks (14 days) or less before the current treatment authorization expires. NOTE: Remember to authorize the GPRA Interview service.	Change to Service	Yes
Provisional Voucher for a Treatment Provider. The client is transferring to another provider or another facility location within your agency at the same level of care and there are more than two weeks (15+ days) before the current treatment authorization expires. NOTE: Remember to authorize the GPRA Interview service.	N/A	No
Provisional Voucher for a Treatment Provider. The client is transferring to another provider or another facility location within your agency with a different level of care. When the client is changing a treatment LOC, an ASAM Concurrent Review will always be required regardless of the time remaining on the current authorization. NOTE: Remember to authorize the GPRA Interview service.	Change to Service	Yes

RSS Stand Alone Providers will always use Note to Authorizer when creating an Authorization Change Request.