

IWUG Online Meeting Minutes

Wits Functionality

April 16, 2015

Topics discussed:

Announcements

Denise Williams – WITS Help Desk

IWUG Registration

On website, new registration for IWUG is available. You will see new registration links for Policy and Partner Issues, as well as WITS functionality. Once you re-register, you will receive an email that will confirm your registration and a link to add to Outlook

IWUG Cancellation

No IWUG on July 2nd and May 21st, due to the holiday and ICADD.

New Services

The WHD is working on new services for fiscal year 16. We will be updating the Services Cheat Sheet. We are mainly changing the parent rates but there will be new services available as well. You can find the cheat sheet on the WITS user guides under "Billing". All changes made will be listed here. In addition, you will see a new GPRA service that is duration based starting on May 1st. You will still see the old service as well. Providers will need to select the correct service based on the authorization for the client until the old services expire.

GAIN Updates/Provider Impact and Resolution

The GAIN interface was recently updated by Chestnut Health Systems. This update changed the ability for providers to copy and paste text from a word processor into the GRRS. Providers can run text through Notepad instead to clean text which allows for cut and paste operations. A full instruction has been posted to the website under Announcements for provider utilization. If you have feedback on the release and the impact on your agency, please contact Chestnut at (309) 451-7777.

New Interface for Staff Module:

A new interface for the staff module is forthcoming. This change will impact Agency WITS Administrators (AWA's). AWA's are encouraged to look for upcoming training and instruction on the use of the new interface.

Release 17.17.1

The ability for agencies to create agency batches or facility batches is a new enhancement. Currently everyone is set to 'agency batch'. For providers with multiple facilities, this enhancement allows a different person to handle each facility. We are preparing to work with agencies in determining which providers would like to effectuate this change.

New Fields on Encounter List

On the encounter list, the UCN field has been added as a search field and the client DOB has been added as a results field to help differentiate clients with similar names.

WITS Help Desk Updates :

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Group Permissions:

New changes will be impacting all providers who utilize the group module. Please review the document on the WITS website. Access to group notes are now shifted to three separate permissions: Group notes (full access), group notes (restricted access), and group notes (read-only). Staff with 'Group Notes- Add' will inherit the full access permissions. Staff with Clinical Full will receive 'restricted access'. Providers are encouraged to review current staff permissions. Providers can pull a Staff Permissions report under reports in the security section.

Training:

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New functionality: Treatment Location Switching and Private Pay Billing Invoices

Providers were shown the new enhancement that switches the facility based on the location of the client. Providers were also shown how to create a client Statement in WITS.

Q) When you run a statement, will co-pay amounts appear on the statement?

A) Yes, the statement will show the co-pay as well as any payments provided by the client assuming the payments have been recorded in WITS.

Q) Where would you see the copay on the statement and will it specify the percentage?

A) It would appear as a 'charge'. It won't specify the percentage. The charge to the state will appear with a co-pay piece directly underneath the state charge. By comparing those two lines you can determine the specific percentage. We can show the co-pay piece in the next meeting after we fabricate some records in training.