

IWUG Online Meeting Minutes

Thursday, December 18, 2014

Topics discussed:

Announcements

Revoking Unused/Expired Staff Permissions

For every member of your agency who has left and is still active in WITS or GAIN, or any member of your agency who has GAIN permissions but does not administer the GAIN; **these permissions must be revoked**. The Department of Health and Welfare pays a fee for each user accessing the GAIN so leaving these permissions active is a cost issue, but is an even greater security issue. To maintain HIPAA and CFR42 security requirements, these permissions must be revoked for staff who are no longer employed. It is the responsibility of your agency and AWA to maintain these records. Please review the AWA documentation available on the WITS.Idaho.Gov, or contact the WITS Help Desk for additional information on securing your agency.

ATR-4 is in Production

Training is now available for agencies who will be offering ATR-4 services. Please check the training calendar on Wits.Idaho.Gov to attend these trainings. Guidance documentation on the process will be uploaded shortly. There have been changes to the process from the ATR-3 framework; including a necessary admission and discharge, and new functionality within the provisional voucher system. Referred provisional vouchers will function as they do with standard SUD clients. Please contact the WITS Help Desk for more information about these changes and the training dates and availability.

IYTP: Idaho Youth Treatment Program is in Production

This new grant who serves the youth of Idaho is in production. While it only relevant to a few service providers at this time, users may see additional services on the service drop down list for this specific grant. IYTP services start with "IYTP" at the beginning of the service description. Unless you are utilizing this grant, do not use these service drop down options.

Private Pay/Medicaid Changes:

Training has started for Private Pay/Self-Pay and Medicaid clients in wits. If your agency is interested in using WITS for private pay/self-pay or Medicaid clients, please attend these trainings. The schedule can be found at WITS.Idaho.Gov. The system usage for these clients varies from typical SUD/State funding clients.

The WITS team is creating guidance on a change regarding a supervisory field on the encounter screen. As a new functionality, there is now a supervisory staff field required depending on set-up in the agency. This functionality will be editable by AWA's, and is intended for providers who are administering Medicaid Billing. This field will resolve the issue of having to use the supervisor in the agency as the rostered clinician with Optum with an NPI on the Encounter. The AWA will have some agency set-up to get this to work. In the staff list, a clinical supervisor

can now be assigned automatically to all encounters provided by the staff member; and will automatically populate for each individual encounter for those clients when set-up.

System Enhancement/Website Updates:

A number of system enhancements and updates have been placed on the “System Errors” tab on Wits.Idaho.Gov. These release notes will go into more detail on the fixes, bugs and enhancements that have/will be added to the WITS system shortly.

- **Client Intake (New Functionality)**

There is a new drop down field for Court Supervision. The field will ask, “Is the client under court supervision”, and if “Yes”, then a required field will appear that asks for the supervising county.

- **ATR-4 – Admission and Discharge (New Functionality)**

Unlike ATR-3, ATR-4 will require a full admission and discharge for treatment providers. This functionality is not yet in production, but will be implemented in the next couple weeks.

- **ATR-4 – Authorization End Date and Units for Service (Change to Functionality)**

Current functionality requires the providers add the end date for authorization service as well as the units required for treatment. The change to functionality will shift these fields to the responsibility of the DHW Contractor. BPA will determine the end date of the authorization as well as the units authorized with the next release.

- **Authorization Dashboard (New Functionality)**

The Authorization Dashboard will be an entirely new tool in WITS. Rather than having to search for the individual client, go to the new Authorization Dashboard and confirm the status of an Authorization or an Authorization Change Request. There are search filters available to allow the user to narrow what they are viewing based on various scenarios. Authorization dates will turn red if there is an issue with expiration on the authorization that needs to be addressed by the agency. From this dashboard, you will be able to link directly to the client’s authorization page and details.