

IWUG Online Meeting Minutes

(July 24, 2014)

Topics discussed:

Announcements

IDOC-Greg Lewis reported IDOC is still working on the survey which is expected to go to providers within the next one to two weeks.

ISC – Lynn Proctor reported the Drug Court and Mental Health Committee approved the use of Fee for Service in WITS. This is a design change from FY14.

IDJC-No one attended from IDJC.

BPA-Provider announcements are located on the BPA website under Provider Communications.

IDHW-Denise Williams made the following announcements:

- The new user interface is coming and users are encouraged to take advantage of the training calendar and use the Beta sites. Users are reminded that data entered into the Beta site is in production so they are not to enter fake data.
- Providers are notified of the claim filing cutoff date of 7/31/14. Providers are encouraged to make all billing staff and people adding encounters aware of this deadline. After this date, providers will not be able to submit claims for FY14. Sara Bartles reported that BPA will be sending out notification regarding the claim filing cutoff deadline to the network.
- For provider agencies leaving the network, the WHD will be shutting down the agency as of the last date they need to submit claims.
- ATRIV has been awarded to IDHW. Additional news will be forthcoming when the details have been sorted through.

The IWUG meeting needs to be scheduled for the next year so users should be on the lookout for the meeting registration. It will be posted on the WITS website. Users must first register and then an email will arrive with the calendar link. **The IWUG agenda will be changing. The IWUG will continue to be held bi-weekly but there will now be split with the 1st Thursday of the month covering partner/policy issues and the 3rd Thursday of the month covering WITS functionality.**

Training

Providers were trained on Contract Management, located in the navigation panel under Agency. The Contract List includes the contract ID, contract name, effective date, contact person, and the contract status. This “contract” refers to a relationship in WITS between a Contractor (funding source) and a Provider agency. The term “contract” in this context is not to be confused with a legal contract. Under Administrative Actions box all relationship information is identified including associated groups, contracted facilities, and the authorization period with the claim filing cutoff date. Every contract must have at minimum one tier.

Training (cont)

Contract Service Rates show effective dates for rates. Rates are never deleted, they are only expired. Filters will help users narrow down the information they are attempting to locate. Providers will see rates for their agency only but from every Contractor where they have a “contract”. Providers can review the rate profile to see the rate per minute or non-duration based services. Cost shares per rate are also identified. All parent rates with the child services are identified here as well.

The Contract Management Overview for Providers is located on the WITS website for provider use. Screenshots are included so providers can follow along with the WITS navigation panel.

Q & A

What services are available under Pretreatment and Parole Aftercare? Providers were shown where to look in the Contract Service Rate to filter the list based on the parent service to identify the services available to bill under each parent service. These are outpatient services but some have been renamed so check here to be accurate.

Is there training for clinical chart audits? Sara Bartles reported that BPA recently did training with providers but BPA can provide a follow-up training.

What are the differences in WITS from ATRIII to ATRIV? DHW is exploring potential changes but it is too soon to have any solid news of changes. If providers have suggestions, they are encouraged to submit their ideas to the WHD.

Is there documentation covering the trainings? Yes, there is a WITS SUD eManual as well as quick start guides covering all training. Denise showed users the User Guide tab and ATR tab for training materials.

Where does the notification for website updates go? To the email provided when a user signs up for this notification. Will the user manuals be updated to include screenshots from the new user interface? Yes, updated screenshots are being worked on at this time.

What happens with the current ATR grant when it ends? BPA will be providing an overview communication about ATRIII closure.

Is there information about the EBP webinar for those that missed the webinar? It was archived on the BPA website. The EBP webinar is now under Providers, Providers Tools and Resources, SUD Providers. If service was provided on 7/31/14 for a FY14 authorization, do they have to enter and release the encounter that same date? No, if you are providing a service on 7/31/14 then you will need an authorization for FY15 which starts on or after 7/1/14.