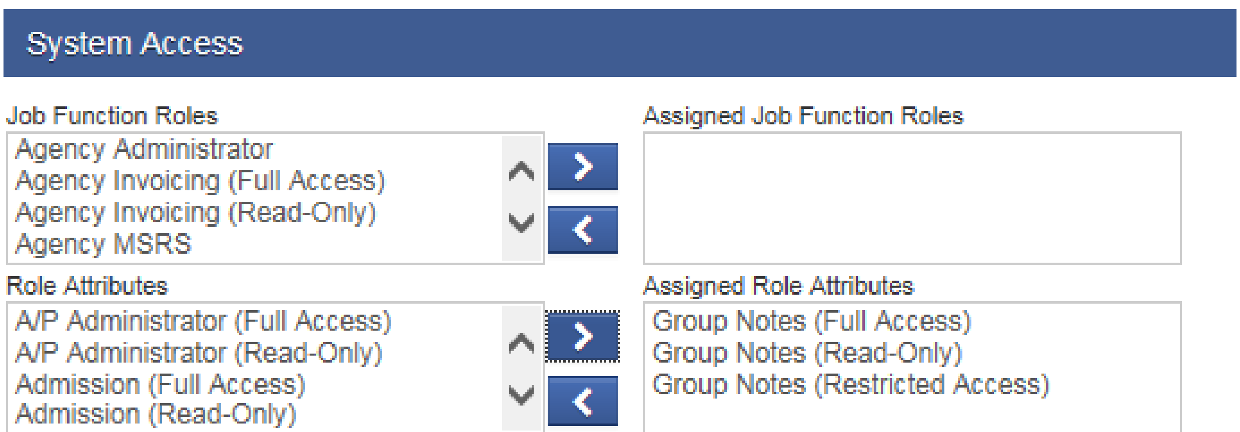
Group Notes Permission

Access to the Group Notes module in WITS has been modified, and is now controlled by 3 role attributes rather than one. Users that currently have the Role Attribute 'Group Notes – Add' will inherit the 'Group Notes (Full Access)' role. Users that currently have the Job Function Role of 'Clinical (Full Access)' will inherit the 'Group Notes (Restricted Access)' and 'Group Notes (Read-Only)' roles.

- Group Notes (Full Access) – This role will allow the user to create a group, access the Group Notes menu items, create and delete group types, edit groups, add clients to the roster, and create and edit group sessions.

- Group Notes (Restricted Access) – This role will allow the user ability to access to the Group Notes menu items, edit groups, add clients to the roster, and create and edit group sessions (but not to create group types or add new groups).

- Group Notes (Read-Only) – This role will allow the user ability to access the Group Notes menu items, view groups, rosters, and group sessions.

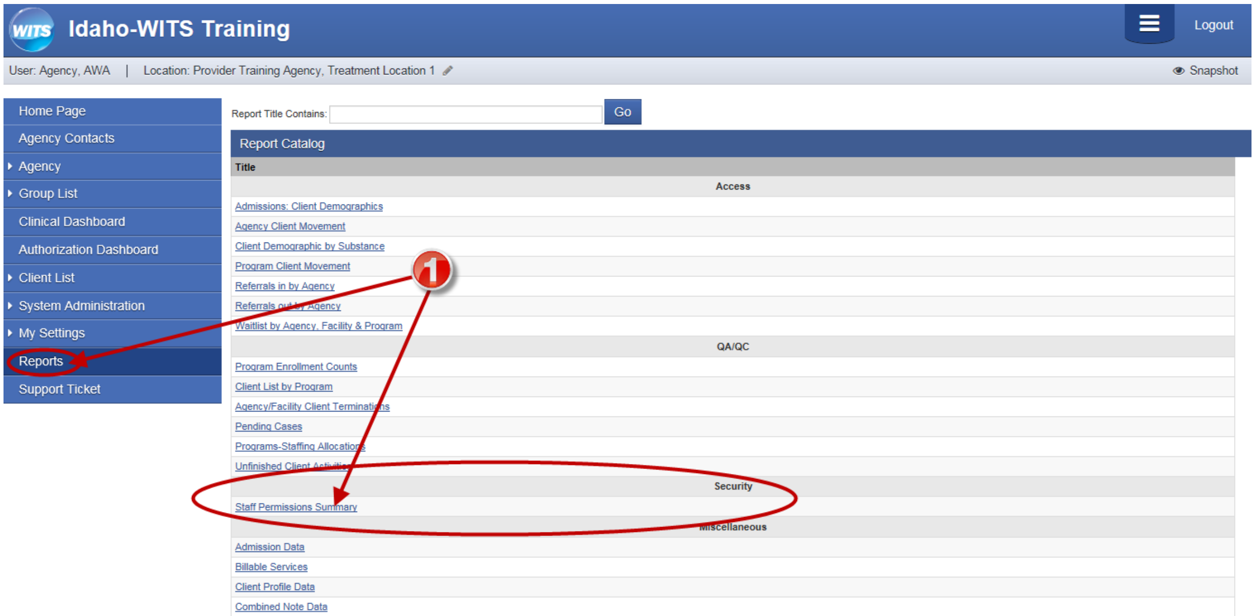


What this means for current staff:

- A Staff member with the current role of Clinical (Full Access) will need the Role Attribute of Group Notes (Full Access) added to their staff profile. If this role attribute is not added, the staff person will not be able to add clients to a group Roster or to create Group Note Sessions and Notes.

- A Staff member who currently can add new group types and add new groups will now also be able to add clients to a group Roster, create Group Note Sessions and create Notes. If you do not want this staff person to have these permissions, remove the Role Attribute of Group Notes (Full Access), and add the Role Attributes of Group Notes (Restricted Access) and Group Notes (Read-Only).

Generate the Staff Permission Summary to view the current Roles and Role Attributes for your agency staff located under Reports, Security, Staff Permission Summary.



Idaho-WITS Training
Logout
User: Agency, AWA | Location: Provider Training Agency, Treatment Location 1
Snapshot
Home Page
Agency Contacts
Agency
Group List
Clinical Dashboard
Authorization Dashboard
Client List
System Administration
My Settings
Reports
Support Ticket
Report Title Contains:
Go
Report Catalog
Title
Access
Admissions: Client Demographics
Agency Client Movement
Client Demographic by Substance
Program Client Movement
Referrals in by Agency
Referrals out by Agency
Waitlist by Agency, Facility & Program
QA/QC
Program Enrollment Counts
Client List by Program
Agency/Facility Client Terminations
Pending Cases
Programs-Staffing Allocations
Unfinished Client Activities
Security
Staff Permissions Summary
Miscellaneous
Admission Data
Billable Services
Client Profile Data
Combined Note Data
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