

## **GAIN Local Trainer Instructions**

*SFY 14 GAIN Site Interviewer (SI) Certification Process using an online GAIN Training Workshop preparatory to Quality Assurance (QA) Services*

When the LT and the SIT are from ***different*** BPA Network SUD Treatment Agencies, the process starts when contact with a Local Trainer (LT) is initiated by a Site Interviewer Trainee (SIT) and/or their employer.

1. LT will negotiate and enter into an agreement with a GAIN SIT and/or their employer to provide the following services.
2. LT will complete and sign a GAIN LT/SIT Match Request for Approval Form and submit it to John Kirsch at the Department of Health and Welfare/Substance Use Disorders (DHW/SUD) for approval. *A copy of the form is available online at: <http://wits.idaho.gov/>. Click on the GAIN Tab and then scroll down to and click on **FY 14 GAIN Site Interviewer Training**.*
3. When approved, John Kirsch will send the form to Chestnut Health Systems (CHS) with a cc to the LT and SIT.
4. CHS will send instructions to the SIT regarding when and how to access the online GAIN Site Interviewer (SI) Training Workshop. The workshop takes about 5 hours to complete and is followed by a quiz.
5. When SIT passes the online quiz, they will send a certificate of completion to LT.
6. At this point, LT will begin the second phase of the GAIN Certification Process: **QA Review and Written Critique Services**. The LT will make arrangements with SIT to begin the process of audio taping interviews and submitting hard copies of GAIN Administrations (*Note: SIT will submit the original copy of the paper/pen version of scripted interviews. However, for live client interviews they may submit either the original copy of the paper/pen version or a printout copy of the GAIN ABS version*). *The primary difference between the options is that the questions asked on the Grids will have a different format when administered on the GAIN ABS.*
7. When the SIT achieves Sufficient or Excellent on Summary Ratings, the LT will submit a completed *Site Interviewer Certification Recommendation Form and Summary Sheet of QA Feedback* to CHS.
8. CHS will notify LT when SIT has been certified as a GAIN Site Interviewer with a cc to John Kirsch.
9. LT will forward a copy of Site Interviewer (SI) Certificate to the new Site Interviewer.

**LTs may access the SI Training Website – may access as a refresher**

Send an e-mail to Nicholas Scherrer at [njscherrer@chestnut.org](mailto:njscherrer@chestnut.org)

- Please include the following information: **Full Name; Email; Agency; City**

### **Regular communication between LT and SIT is key to a smooth certification process:**

*Tell your SIT to contact you immediately if there are questions or an anticipated delay in completing certification by the target date. If SIT is administering the GAIN-I to live clients on GAIN ABS, his/her access permission ends at the 90-day target date for certification, if certification is not yet complete. The LT may request an extension by e-mailing John Kirsch at [kirschj@dhw.idaho.gov](mailto:kirschj@dhw.idaho.gov) with cc to Cheryl Hawkins of the WITS Help Desk at [HawkinsC@dhw.idaho.gov](mailto:HawkinsC@dhw.idaho.gov).*

***If you have additional questions, contact John Kirsch at: [kirschj@dhw.idaho.gov](mailto:kirschj@dhw.idaho.gov) or at 208-334-6680***

## GAIN Local Trainers

### Jaime Goffin

Name of Trainer: Jaime Goffin

Agency Name N/A

Address: 1092 Eastland Dr. N., Ste. C, Twin Falls, ID

Phone number 208-316-7103

E-mail contact [jaimegoffin@gmail.com](mailto:jaimegoffin@gmail.com)

Dates available: Call anytime to discuss (or to schedule a time to discuss) QA requirements and process, payment arrangements, paperwork, etc.  
*(Available for CSI workshop)*

### Rusty O'Leary

Name of Trainer: Rusty O'Leary

Agency Name: Mountain States Chemical Dependency

Address: 1305 2nd St. S., Ste. 201, Nampa, ID 83651

Phone number: 208-463-0202; fax 208-463-0205

E-mail contact : [rustyo@qwestoffice.net](mailto:rustyo@qwestoffice.net) (*preferred method of contact*)

Dates available: May call to schedule a time to discuss QA requirements and process, payment arrangements, paperwork, etc.

### Sherri Molina

Name of Trainer: Sherri Molina

Agency Name : N/A

Address: 431 Clover Ln., Jerome, ID 83338

Phone number: 208-539-9228

E-mail contact: [molinas@dhw.idaho.gov](mailto:molinas@dhw.idaho.gov) or [molinash@live.com](mailto:molinash@live.com)

Dates available: Call anytime to discuss (or to schedule a time to discuss) QA requirements and process, payment arrangements, paperwork, etc.  
*(Available for CSI workshop)*

### Deanna Smith

Name of Trainer: Deanna Smith

Agency Name: Sixth Judicial District

Address : 2479 N. Furgeson Ln., Inkom, ID 83245

Phone number: 208-241-7681

E-mail contact: [dsmith@bannockcounty.us](mailto:dsmith@bannockcounty.us)

Dates available: Call anytime to discuss (or to schedule a time to discuss) QA requirements and process, payment arrangements, paperwork, etc.

### Mary Christy

Name of Trainer: Mary Christy

Agency Name : CSI Addiction Studies

Address : PO Box 1238, Twin Falls, ID 83303-1238

Phone Number: 208-732-6713 or 208-670-1238

E-mail contact: [mchristy@csi.edu](mailto:mchristy@csi.edu)

Dates available: Call anytime to discuss (or to schedule a time to discuss) QA requirements and process, payment arrangements, paperwork, etc.

*Available for CSI workshop)*

### **David Robinson**

Name of Trainer: David P. Robinson

Agency Name: N/A

Address: 16315 Westwood Drive, Rathdrum. Idaho 83858

Phone Number: 208-651-2215

E-Mail contact: [soberin95@gmail.com](mailto:soberin95@gmail.com)

Dates Available: Call anytime to discuss (or to schedule a time to discuss) QA requirements and process, payment arrangements, paperwork, etc.

### **Justin Zierke**

Name of Trainer: Justin Zierke

Agency Name: Mental Wellness

Address: 1070 Hi Line Rd., Ste. #210, Pocatello ID, 83201

2420 E. 25<sup>th</sup> Circle. Idaho Falls 83402

Phone: 208-821-1384

E-mail contact: [jzierke@mwcid.com](mailto:jzierke@mwcid.com)

Dates Available: Call evenings to discuss (or to schedule a time to discuss) QA requirements and process, payment arrangements, paperwork, etc