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DATE: January 10, 2014

TO: BPA ATR Provider Network

FROM: Michael Bartlett, Program Specialist

Idaho Department of Health and Welfare

SUBJECT: GPRA Follow-Up Management

IDHW would like to provide some clarification for the "GPRA Follow-Up Due" screen referred to in a previous communication dated December 27, 2013. In addition to the "Within Window" filter, you may also choose "Due" as a filter as well. This will show you clients that are in the acceptance window post the 6-month due date (6-8 months) <u>and</u> those that are outside of the acceptance window. Clients that are still within the acceptance window are in black font and when completed will count toward a provider's compliance rate.

Those that are outside of the acceptance window will be highlighted in red. These clients need to have an administrative GPRA Follow-Up completed in addition to a GPRA discharge if the client's intake date is July 1, 2013 or later. This will close the ATR intake for the client in WITS. An administrative GPRA follow-up does not need to be completed if the WITS Help Desk has already closed the ATR intake.

To complete an administrative GPRA follow-up just indicate no follow-up interview conducted in section A. of the tool:

A. RECORD MANAGEMENT					
Unique C	lient Number	1030617500000	21		
Cont	ract/Grant ID	TI023149			
	Client Type	Treatment Client			
Int	erview Type	6-Month Follow I	Up		
Did you conduct a	n interview?	No ▼			
Int	erview Date		mm/dd/yyyy	,	
Is this a methamphet	amine client?				
c	reated Date:				
	Created By:				
U	pdated Date:				
	Updated By:				
Uį	oload Action:				
Uį	oload Status:				
Number of U	pload Errors:				
	Upload Date:				
Res	ponse Date:				
				Cance	1 =

It then instructs you to skip to section I. to indicate the follow-up status and whether or not the client is still receiving services from you agency. Please choose the appropriate selection for both questions and the administrative GPRA follow-up is complete:



IDHW appreciates all of the provider's efforts in increasing our GPRA compliance rate. Many providers will not be able to increase their overall compliance rate to 80%. IDHW will, however, be able to monitor individual provider's rate of improvement by utilizing reports built out of WITS. We hope to be able to show evidence of an improved GPRA compliance rate in anticipation of the possibility of an ATR 4 grant in the near future.

Please be aware that if a Business Psychology Associates (BPA) Regional Coordinator shared a GPRA compliance report with you, this rate is reflective of your GPRA follow-up from the beginning of the grant in October of 2010 and includes all ATR clients that you have served during the entire ATR 3 grant.

If you have any questions regarding this issue please do not hesitate to contact Michael Bartlett at (208) 332-7243 or bartletm@dhw.idaho.gov

cc: BPA