

IWUG Online Meeting Minutes

October 17, 2013

Topics discussed:

Payments

Denise reported that BPA is starting to make payments to providers. She showed the billing guidance on the website www.wits.idaho.gov; click on the WITS User Guides tab, then click on the Billing topic. The new topic of “Verifying, Rejecting and Re-Releasing Encounter Notes Before a Batch is Billed” was added today.

Denise advised we had hoped to have the Medicaid billing ready to use in WITS by October 1 but it didn't happen. We are still testing the process and had our first successful run yesterday. Once we've tested it completely and verified the pilot provider received payment, we will make it available for use.

WITS Website

Security Forms & Support Tickets – Denise showed the location of security forms on the WITS website. She advised if the agency has an Agency WITS Administrator, they should make the updates in WITS, then submit the forms via support ticket. She demonstrated where to locate Support Tickets on the navigation pane.

Denise showed where the Release Notes are located on the website.

Training – Authorization Change Requests

On the Client List, search for the client. When you locate their name, click on Client Profile. Then click on Authorization. When you locate their Authorization, click on Profile. Under Actions, click on Requests.

On the WITS website, under the Authorization Change Request topic, click on Authorization Change Request-Overview to view the chart which provides information about which Request Type to choose. The Note to Authorizer is the only type that doesn't require an ASAM Concurrent Review. For the types that do require the ASAM Concurrent Review to be completed, do not delete any of the information that auto-populates. Please refer to the guidance document for instructions.

Denise answered questions from attendees regarding specific situations.

Q & A

Denise answered questions about the Scheduler Alerts.

A question was asked whether you can only do one Treatment Plan in WITS per client; currently they sometimes do multiple plans that are for specific dimensions. Denise advised that you can only do one Treatment Plan per client in WITS but it includes all of the dimensions. You can also do Treatment Plan Reviews. She showed how to print them using the Print _____.

ATR is scheduled to be available to use in WITS as of November 1

Medicaid Optum should be ready to roll shortly.