

Process for 66-326/329 Court Monitoring Record During COVID 19 - When a Senior Designated Examiner is not available to meet required time frames established in the statute for the second Designated Exam

STANDARDS:

The requirement for a second Designated Exam is waived during COVID only when a Senior Designated Examiner is not available to meet required time frames established in the statute.

The screenshot shows the 'Court Monitoring Profile' form in the Idaho-WITS Training system. The form is divided into several sections:

- Court Monitoring Type:** Includes fields for 'Beginning Date of Hold' (5/13/2020), 'Hold Type' (24 Hour Police), 'Beginning Time of Hold' (10:00 AM), 'Hold Outcome' (Designated Evaluation), 'Ordering County' (ADA), and 'Diversion Place'.
- Court Information:** Includes 'Order Date' (5/13/2020), 'Date Order Received by Region' (5/13/2020), 'Case Number' (12345), 'Hearing Date' (5/20/2020), 'Presiding Judge' (Judge, Honorable), and 'Hearing Outcome'.
- Evaluation Information:** This section contains a table for examiners and outcomes.

Examiner	Date Complete	First DE Outcome
Halsteen, Mallory	5/13/2020	Positive
Second Examiner: COVID 19, Waived Requirement	5/13/2020	Second DE Outcome: Positive
Third Examiner		Third DE Outcome
- Comments:** A text area with the instruction 'Enter additional relevant information here regarding 2nd DE being waive due to COVID-19'.

1. Complete the following fields:

- Beginning Date of Hold – enter the date the individual was placed on a hold. This information can be found on the application for commitment, the order of detainment, or the petition.
- Hold Type – Select type of hold.
 - 24 Hour Police - a police officer (or state probation/parole officer exercising their authority to supervise probationers/parolees) placing an individual into custody under 66-326 as gravely disabled or posing imminent danger to self or others due to mental illness.
 - 24 Hour MD - physician medical staff member of a hospital detaining an individual in the hospital under 66-326 as gravely disabled or posing imminent danger to self or others due to mental illness.
 - Field Petition - proceedings for the appointment of a guardian of a mentally ill person may be commenced by filing a written petition with a court.

- Hospital Admin - the director of an inpatient facility may initiate judicial proceedings for the continued care and treatment of an individual if that individual is determined to be mentally ill and gravely disabled, likely to injure himself, or likely to injure others.
- Beginning Time of Hold - enter time the individual was placed on a hold as HH:MM. This information is found on the application for commitment, the order for detainment, or the petition.
- Hold Outcome - select the outcome of the hold.
- Ordering County - select the County in which the order was filed.
- Location of the client during the evaluation process - Enter the physical location of the client when the evaluation was conducted (i.e. hospital).

Court Information

- Order Date – enter the court order date that formally starts the Department's involvement in the court monitoring episode.
- Case Number – enter the case number as stated on the court order.
- Presiding judge – select the judge on the court order.
- Court found Client Indigent – Select Yes or No as stated on the court order.
- Date Order received by Region – enter the date the Region received a formal copy of the court order.
- Hearing Date – enter the hearing date noted on the court order.
- Hearing Outcome – select the outcome of the court hearing.
- Commitment Reason - Select all applicable commitment reasons and move to Selected Commitment Reasons.

Evaluation Information

- Examiner – select the name of the examiner completing the first evaluation (select Outside DE if applicable).
- Date Complete – enter the evaluation date.
- First DE Outcome – select the outcome of the first evaluation.
- **Second Examiner – select COVID 19 Waived Requirement. Only select this value when a Senior Designated Examiner is not available to meet required time frames established in the statute.**
- **Date Complete – enter the date of the first evaluation.**
- **Second DE Outcome – select the outcome of the first evaluation.**
- **Comments – Enter additional relevant information here regarding 2nd DE being waive due to COVID-19.**

6. Click  and when the Hearing Outcome is not Commitment, and the Client Disposition is not Inpatient, click  .

OR

7. When the Outcome is Commitment and the Client Disposition is Inpatient, go to Creating a State Hospital or Community Hospital Program Enrollment from the Court Monitoring Screen.